

Maysville Junior High & High School

600 1st Street
Maysville, OK 73057
(405) 867-4410 Fax (405) 867-1240

**Student Handbook
2017 - 2018**



**Maysville Public School
Mission Statement**

The Maysville Board of Education believes that each student has a right and responsibility to succeed, to achieve to the limit of his or her ability and to take pride in his or her achievements. It is believed that every student is entitled to respect and dignity as an individual. The board recognizes that achievement of educational excellence is a joint effort of the school, the home, and the community. It is also recognized that education is a life-long process in which individuals of all ages can and should acquire new skills. The board believes that each student should graduate with marketable skills and a solid foundation upon which future skills can be built.

Welcome

To the Students and Parents of Maysville High School:

We are pleased to provide this student policy handbook for Maysville High School. This handbook may be used as a ready reference to the Maysville Board of Education policies that directly affect students. We hope that its use will result in a clear understanding of what is acceptable, expected and required of our students. However, it does not include every rule, regulation, qualification, or other relevant information of the district or building policies. Maysville High School will not waive students' responsibilities simply because a state regulation, district or building policy is not included in this handbook.

The policies are written to comply with both federal and state statutes; therefore, policies may be added or amended during the school year. We will make every effort reasonably possible to see that students are informed either verbally or in writing. However, it is the student's responsibility to know the rules that they must live by in this school. If you have any questions regarding the policies or would like to view the policies, please feel free to contact the superintendent's office.

The staff wishes each student a successful school year. We encourage open communication between parents and teachers. We ask parents to bring their concerns to the school's attention so they can be resolved at the lowest level. We also encourage each parent or guardian to become involved in your child's education, not only by reading this handbook but also by visiting Maysville High School. Our doors are always open.

Yours in Education,

Dr. Shelly Hildebrand-Beach
Superintendent / Secondary Principal
Maysville High School

Maysville High School Mission Statement

Maysville High School expects excellence, responsibility and respect among all members of the learning community. We strive to build a community of lifelong learners committed to preserving our democratic society.

GENERAL INFORMATION

Accidents

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the person in charge and to the school office.

Attendance Policy

A student will be considered absent in a class if he/she is not present in the class for a minimum of 35 minutes.

When the student is absent from school a parent or guardian must telephone the school (867-4410) as early as possible that day to report the absences and the reason. The parent shall report the number of days that the student will be absent – otherwise the parent must call the office each day that the student is absent. School personnel will attempt to call the parent if no call was made. If parents fail to notify the office the day that the student is absent, his or her name will be listed in the daily “Do Not Admit (DNA)” bulletin. The student will be required to pick up an admit slip from the office when they return to school. All admits should be picked up before first period. A student will be re-admitted to class after an absence by obtaining an excused or unexcused admit from the office.

Parents or guardians are notified when the student has accumulated four (4), seven (7) and ten (10) absences for any class. This notification will take place by mail, phone, or conference. Documentation of the date and type of contact will be maintained. Should questions arise about the number of absences in a class, the attendance clerk’s records shall be considered the final authority. If a student fails to meet the attendance requirements described in the policy, the parents or guardian will be notified by a mailed letter that includes the right to appeal to the principal within ten (10) days after notification.

A maximum of ten total absences will be allowed per student per semester. When a student accumulates more than ten absences per semester in any given class, that student will not receive credit in the class for the grading period. At the discretion of the teacher and principal, an “I” (incomplete) may be given to the student for extraordinary circumstances. This “I” will be changed at the end of the year to either reflect the actual grade earned or to “no credit”. A student will be marked absent according to the ruling of the State Department of Education which states: “Any student must be counted absent if he or she is not actually present for classes although the cause of the absence is beyond his or her control.” A student counted absent for a school activity is not included in the above statement. In case of long absences due to an extended illness or injury, the office should be contacted in order to secure a homebound teacher.

Examples of excused absences:

- Illness or serious illness in immediate family.
- Doctor’s appointments. A signed statement by a physician must be brought to school within 24 hours upon returning to school.
- Funerals of immediate family. A signed statement by the parent or guardian must be brought within 24 hours upon returning to school.
- Required court appearances.
- Extenuating circumstances. (To be determined by the principal.)

Examples of unexcused absences:

- Vacations
- Truancy

A student with an excused absence will be permitted to make-up work missed. The student will have one day for every day missed. If the work is not turned in, the classroom teacher and the principal will make a determination of grade status. *Board Policy: FDC-R2*

School Check-in and Check-out Policy

All students are required to sign-in after missing school for any reason. All students must also sign-out before leaving during the school day for any reason. Students will be required to list their names, time of day, and reason for leaving and have parent/guardian permission.

Tardies

It is the responsibility of the students and teachers to see that all students are prepared, arrived to class on time, and remain there. Teachers will record tardies on the daily tardy sheet and send the sheet to the office. Three tardies in one class will equal one unexcused absence for that class and result in losing semester test exemption status for the class. Students will need to report to the office 1st period or 5th period if they are tardy to receive an admit slip to class. Excessive tardies will result in disciplinary consequences.

Truancy

Truancy is defined as the act of a student willfully being absent from school without proper reason or without school authority permission. Oklahoma has a compulsory school attendance law and therefore parents may not excuse children for being truant. *Board Policy: FOE, FOE-R*

Bell Schedule

7:40 – 7:56	Breakfast
8:00 – 8:51	1 st period
8:55 – 9:46	2 nd period
9:50 – 10:41	3 rd period
10:45 – 11:36	4 th period
11:36 – 12:15	LUNCH
12:19 – 1:10	5 th period
1:14 – 2:05	6 th period
2:09 – 3:00	7 th period

Bullying, Harassment, Hazing & Intimidation

Bullying, harassment, hazing or intimidating students or teachers will be prohibited at all times, including school-sponsored or school-related activities, clubs, or organizations. *Board Policy: FNCC, FNCD, FNCD-E, FNCD-R, FNCD-P*

Bus Information

If you need information about bus schedules or routes, call the Transportation office at 867-4410. Transportation is a privilege extended to students. This privilege can be revoked at any time for misconduct. All students are urged to regard the bus as a classroom as far as conduct is concerned. Safety is stressed at all times. *Board Policy: FFFF, FFFF-R1, FFFF-E, FFFFFG*

Candy/Food/Drinks

No food or drinks will be allowed inside the buildings except for water. The school provides a student lounge for students to enjoy a variety of refreshments. Upon entering the hallways, students will be directed to expose of their food or drinks. Teachers will have the discretion to allow food and drinks into their classroom on special occasions.

Cafeteria

Cafeteria facilities are located at the Elementary. A grab and go breakfast will be available at the gymnasium concession stand from 7:40 – 7:55 a.m. A lunch bus will transport junior high and high school students to and from the facilities during the appropriate time. Proper conduct and behavior is expected while in the cafeteria and in transportation to and from. Charges will only be allowed to a certain point to be determined by the Cafeteria directors or school administration. All charges should be taken care of as quickly as possible if you desire to eat regular school lunches. Letters will be sent home quarterly for any charges owed for meals. If not paid in a timely manner, parents/guardians will be contacted by phone.

College Days

Seniors are granted two (2) college days to visit higher educational institutions. A permission form must be acquired from the high school counselor prior to the day of the visit. The form is to be signed by an official of the institution and turned into the office. This allows the day not to be calculated into the student's total number of days absent. *Board Policy: FDGA*

Concurrent Enrollment

Maysville High School Juniors and Seniors who meet the requirements set forth in the Rules of the Oklahoma State Board of Education are eligible for concurrent enrollment in a college or university in the Oklahoma State System of Higher Education. Tuition waivers are available for some students with exceptionally high ACT scores. Any student interested in Concurrent Enrollment should contact the counselor. In order to enroll concurrently in college coursework, students must meet the following requirements:

1. Be enrolled in sufficient credits to complete graduation requirements by the end of the senior year. Be enrolled less than full-time.
2. May not exceed full-time college workload of 19 semester credit hours.
3. Must have the written permission of the High School Principal or his/her designee.

August 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 Prof./Rdg. Test Registration Marching Camp 8am rest of week	2	3	4 Prof./Rdg. Test Administration	5
6	7 Professional Day #1	8 Professional Day #2 Fall Sport Pictures Open House 3-6pm	9 Professional Day #3	10 1 st Day of School JHFP (H) Tournament	11 JHFP (H) Tournament	12 JHFP (H) Tournament
13	14 Diagnostic Drill Test 8:05am JH/HS FP @ Wanette 4:30/5:30pm Board Meeting 6pm	15 JH/HS FP (H) Wwood 4:30/5:30pm	16 Enrollment Forms Due Fire Drill 8:50am	17 HSFP @ Stratford Tourn.	18 HSFP @ Stratford Tourn. FB Scrimmage @ Central 6pm	19 HSFP @ Stratford Tourn.
20	21	22 Garvin Co. Free Fair JH/HS FP (H) Millcreek 4:30/5:30	23 Garvin Co. Free Fair Intruder Drill 2:02pm	24 Garvin Co. Free Fair HSFP @ Asher Tourn.	25 Garvin Co. Free Fair HSFP @ Asher Tourn. FB Scrimmage (H) 6pm	26 Garvin Co. Free Fair HSFP @ Asher Tourn.
27	28	29 7/8FB (H) Whitebead 6:30pm JH/HSFP @ Dibble 4:30/5:30pm	30	31 HSFP @ Crooked Oak 4:30pm		

Credits Accepted for Graduation

Maysville High School will recognize and accept credits toward graduation from any state-accredited high school. MHS will also accept any credit approved by the Oklahoma State Department of Education including career-tech courses taken for math or technology credit. MHS will also accept concurrent courses for high school credit. In order for the student to receive the High School credit, they must pass the college course and provide proof of completion. A student will receive one-half to a full credit (high school Carnegie unit) for each 3-hour college course passed based upon state law. To receive a grade on the high school transcript for the college course, the student must provide proof of the grade received. Students who are accepted into the Oklahoma Math & Science School MATC branch will be award high school credit upon proof of completion.

Detention

Detention period is a time when the student is assigned to stay before or after school for any infraction of unacceptable student behavior. Students should fully understand that any teacher in the building has the authority to correct misconduct at any time. The detention period will be set by the teacher or by administration. Each student placed in the detention period will report to the place designated by the teacher or administration. The student is required to bring schoolwork or reading materials to detention or they will not be admitted to the detention room. *Board Policy: FOC*

Dress and Appearance Regulations

The Maysville Board of Education endorses and adopts as policy these regulations on student dress and appearance.

All Students:

Attire that promotes alcohol, tobacco or other controlled substances will not be permitted.

Attire that displays language or illustrations offensive to the general population may not be worn.

Students may wear slacks, skirts, dresses, jeans, or shorts and blouses, shirts, t-shirts, sweatshirts, or sweaters to school.

Tank tops must be at least 3 inches in strap width.

All shorts and skirts must be at least mid-thigh in length. (No Nike Pro type shorts allowed.)

Bare midriiffs, exposed undergarments (**sport bras**), and razor back shirts are not allowed.

Leggings, Jeggings, Yoga Pants must be layered with a mid-thigh garment (shirt, shorts, skirt, etc.).

No off the shoulder shirts or shirts with low arm holes.

Students shall not wear hats or caps in the buildings (unless it is a designated hat day).

Pants must be worn on or above the hip. (No sagging.)

Pajamas or house shoes are not appropriate school attire.

Metal combs, heavy metal belts, chain attached wallets, or other paraphernalia, which could be used as weapons should not be carried or worn to school.

The principal or his/her authorized representative will have the authority and responsibility to make the final decision determining if wearing apparel and personal appearance is in violation of moderation, good taste, regulations, or is disruptive to the educational process. *Board Policy: FNCA-R*

Directory Information

The Maysville School District proposes to designate the following personal identifiable information contained in a student's education record as "directory information," and may disclose that information without prior written consent. *Board Policy: FL-R*

1. The student's name.
2. The student's class designation.
3. The student's extra curricular participation.
4. The student's achievement awards or honors.
5. The student's photograph.
6. The student's weight and height, if a member of an athletic team.

Drug Free School

Students are hereby notified that the use, possession, or distribution of illicit drugs and alcohol is wrong and harmful. Therefore, standards of conduct that are applicable to all schools in this district, prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol by students on school premises or as part of any of its activities. *Board Policy: FNCE, FNCF*

September 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 School Day Pics (am) Organizational Pics (pm) FB (H) Paoli 7:30pm JH/HS FP @ Springer 4/5pm	2
3 Substitute Teacher Appreciation Week	4 LABOR DAY NO SCHOOL	5 FFA Central Dist. Colt Conf. @ Norman JH/HS FP (H) Asher 4/5pm JHFB @ Paoli 6pm	6 FCCLA Blood Drive 8-12pm Balford – Order Letterjackets (am)	7 Eligibility Due by 3pm FCCLA LEAD Conf. @ Duncan JH/HS FP @ ECP 4:30/5:30pm	8 JH/HS FP @ Paoli 4/5pm FB (H) Davenport 7:30pm	9 ACT Date Wiley Post Festival
10 GRANDPARENT'S DAY	11 Eligibility Starts JH/HS FP @ Wwood 4:30/5:30pm JHFB (H) Wilson 6pm Board Meeting 6pm	12 Parent/Teacher Conferences 3-6pm JH/HS FP @ Alex 4:30/5:30pm	13 Tornado Drill 12:24pm	14 Oklahoma State Fair Starts – Livestock Judging HS FP @ RWB Tourn. Parent/Teacher Conferences 3-6pm	15 NO SCHOOL (P/T Conf.) HS FP @ RWB Tourn. FB (H) Fox 7:30pm	16
17 Oklahoma State Fair all week	18 JH/HS FP @ Millcreek 4:30/5:30pm JHFB (H) Fox 6pm	19 HS FP (H) Stratford/Paoli 4:30/6:30pm	20	21 FP Districts	22 8 th & Biol. To OK Wildlife Expo @ Lazy E FB @ Wilson 7:30pm	23
24 Oklahoma State Fair	25 JHFB (H) Maud 6pm	26	27 (AM) 7 th gr – AIDS Ed. 8 th gr – Career Exploration 9 th gr – Reality Check @ MATC 10 th gr – AIDS Ed 11 th gr – ASVAB 12 th gr – CPR Training	28 Tulsa State Fair starts FP Regionals	29 FB @ Alex 7:30pm	30

Early Graduation Policy

Although it is recommended that students spend four full years in high school, students who have completed the requirements for graduation from Maysville Public Schools may choose to leave school as graduates at the end of their junior year. All early graduates are encouraged and welcomed to participate in the graduation exercises in the spring. Students who graduate early will not be considered for valedictorian or salutatorian. They may wear a National Honor Society sash if they have earned one.

Any student who decides to graduate early must:

- Conference with counselor
- Conference with principal and parents to evaluate transcript
- Request in writing to the board of education your intent to graduate early
- Have taken the ACT and scored a 23 or higher

After leaving MHS, early graduates are no longer considered students; therefore, ineligible to attend school functions as students, with the exception of graduation practices and graduation. Students with special needs and situations may come to the board and ask for permission to graduate early. They should make their request known first to the superintendent as soon as they are aware of their need to graduate early. This will allow time to make arrangements for class schedules and graduation. The superintendent will bring the request before the board. The student and parent may be asked to attend the board meeting. (*Maysville Board Policy: EIEDC*)

Electronic Devices (Cell Phones)

The ethical use of cell phones and electronic communication devices is a needed skill in the 21st century. Students in the Maysville Public Schools will be allowed to use cell phones for texting, checking e-mail, and calendars during specified times: before school, at lunch, and after school. Students will absolutely NOT be permitted to use cell phones for calls, texting, etc. during class time. Failure to adhere to this policy will result in the confiscation of the cell phone. Confiscated cell phones will be placed in the main office. Confiscated cell phones will only be given back to parents at the end of the school day and violation of the cell phone policy may result in disciplinary action in addition to confiscation including: after school detention, in-school detention, or out-of-school suspension.

When students enter a classroom, they will place their phones in a teacher designated location for the duration of the class time. When class dismisses, they may retrieve their phones. Failure to comply with this expectation may result in out-of-school suspension. Failure to comply with the confiscation request of any faculty or staff member in regards to electronic/cell phones may result in out-of-school suspension. Unethical use of cell phones for the purposes of bullying, sending of inappropriate messages, photos, etc. will NOT be tolerated. Students in violation of the Electronic Devices (Cell Phones) policy will be subject to disciplinary actions. (*Maysville Board Policy: FNG*)

Eligibility for Extra-Curricular Activities

Any student who wishes to participate in an extra-curricular activity must be in compliance with the rules set forth by the Oklahoma Secondary School Activity Association and the Maysville Board of Education. A maximum of 10 extra-curricular activity days per year will be allowed. Any more than 10 must be pre-approved by a committee comprised of an administrator and two teachers. Any student attending an extra-curricular activity must be in school at least one-half day on the day of the activity (or at least one-half day the day before the activity if the activity occurs first thing in the morning). **The OSSAA policy on attendance reads a student who has not attended classes 90% of the time for the semester becomes ineligible. Attendance will be checked weekly along with the grade checks.**

OSSAA scholastic eligibility standards are required of all students participating in extra-curricular activity programs. A student must have received a passing grade in any five subjects to be counted for graduation that he/she was enrolled in during the last semester he/she attended fifteen or more days (also required of 7th & 8th graders). If a student does not meet the minimum scholastic standard he/she will not be eligible to participate during the first six weeks of the next 18-week grading period they attend. During the semester, scholastic eligibility for students will be checked after three weeks (during the fourth week) of the semester and each succeeding week thereafter. The official day teachers will report eligibility to the office is Thursday, September 7th & Thursday, February 1st. Therefore, probation/eligibility of students begins Monday, September 11th & Monday, February 5th. The period of probation and ineligibility will always begin the Monday following the day eligibility is checked. A student must be passing in all subjects he/she is enrolled in during a semester. *Board Policy: FM*

Student Conduct and Restriction of Student Participation in Extra-Curricular Activities

Since participation in extra-curricular activities is a privilege, individuals who project a negative image of himself or herself, the school, or the community through inappropriate or illegal behavior at school, during the activity time, or in the community may be immediately excluded from the extra-curricular program for the remainder of his or her high school experience.

October 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 Principal Appreciation Month National Bullying Prevention Month Tulsa State Fair all week	2	3 JHFB @ Allen 6pm	4	5 Tulsa State Fair Livestock Judging AR Probation Starts FP State	6 NO SCHOOL – Homecoming Pictures 8am Parade Line-Up 12:30pm Parade 1:00pm Coronation 6:20pm FB (H) Strother 7:00pm	7
8 Tulsa State Fair	9 COLUMBUS DAY Academic District Seeding Tourn. JHFB TBD (H) 6pm Board Meeting 6pm	10 Picture Retakes SW Regional Marching @ Lawton	11 Emergency Drill 9:55am	12 AR Points Due	13 Last Day of 1 st 9wks FB @ Maud 7:00pm	14 Holdenville Marching Contest
15	16 National Boss's Day 2 nd 9wks Begins Grades Due by 3pm	17 FFA – PI Greenhand Quiz Contest JHFB @ Bray 6:30pm	18 Report Cards Sent Home	19 Balford (am) order Class Rings / Sr. Announcements FLU Shot Clinic 1-3:30pm	20 NO SCHOOL – FALL BREAK FB @ Allen 7:00pm	21
22 Red Ribbon Week	23 NO SCHOOL – FALL BREAK JHFB @ Cyril 6:30pm	24 Senior Pictures @ Lifetouch Studio 10am	25 Lawton Superior Marching Contest	26 FCCLA Dist. Leadership @ Duncan	27 FB (H) Caddo 7:00pm Sr. Night	28 ACT Date Small School All-State Band Auditions
29	30 JH BB @ Whitebead Tourn.	31 HALLOWEEN JH BB @ Whitebead Tourn.				

Evacuation (School Security) Drills

School security drills will be held periodically throughout the school year. Complete instructions will be given to each teacher concerning the procedure to be followed by each student. The fire drill signal is repeated short bell blasts. The signal for a tornado drill is repeated long bell blast. Dangerous intruder signal is the announcement of Lock Down. Each year two fire, two tornado, two intruder, and four additional security drills will be conducted (*HB 2931*).

FERPA – Notification of Rights

School records will be made available to parents of students or eligible students according to the guidelines set forth in the Family Educational Rights & Privacy Act (FERPA). FERPA (20 U.S.C. § 1232g; 34 CFR Part 99) is a Federal law that protects the privacy of student education records. FERPA gives parents certain rights with respect to their children's education records. These rights transfer to the student when he or she reaches the age of 18 or attends a school beyond the high school level. FERPA guidelines are explained in detail in the Maysville Board of Education Policy Reference Manual (*FL-R*) and are available online at <http://www.ed.gov/offices/OM/fpco/>.

Grading System

In accordance with the policy of the board of education, the following regulation shall govern the reporting of student progress.

1. Report cards or progress reports will be issued to students on the first Wednesday following the end of each nine-week period.
2. Students are expected to share the reports with their parents or guardians.
3. The semester grade is recorded on each student's permanent school record.
4. The school staff and teachers will work with any student receiving a failing grade and will assist the student in determining and solving problems with the particular subject area.
5. The following letter grades will appear on report cards and in the student's permanent record:

The grading scale for Maysville Public Schools will be as follows:

90 – 100	A	Excellent
80 – 89	B	Above Average
70 – 79	C	Average
60 – 69	D	Below Average
59 and below	F	Failing
Incomplete	I	
Satisfactory	S	
Unsatisfactory	U	
No Credit	NC	

In addition to the above reports, progress reports will be mailed to parents or guardians of students who are failing or at near failure at midterm of each grading period. Reports may also be mailed (at teacher's discretion) reflecting satisfactory progress. Parents and guardians should feel free to discuss their child's progress with teachers and staff by appointment at any time. *Board Policy: EIA-R1*

Grading System – Weighted

Students who take accelerated classes shall receive an adjustment in their weighted grade point average. Maysville High School's weighted grading system will be based on a 5.0 grading scale as follows: A = 5 quality points, B = 4 quality points, C = 3 quality points, D = 1 quality point, F = 0 quality points.

Minimum standards for the weighted program are: 1) students must have taken prerequisite courses, and 2) students must receive teacher recommendation. The weighted formula above will be used for weighted class ranking. The weighted quality points will be earned by taking the following courses for weighted credit.

Weighted Courses:

1. AP Biology
2. AP Government
3. Trigonometry
4. Physics
5. Concurrent Enrollment Courses
6. OSSM Courses at Mid-America Technology Center

The above weighted courses are the only courses that will be considered weighted at Maysville High School. Students coming in from other schools will be able to count only the above courses.

November 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
National Native American Heritage Month			1 JHBB @ Whitebead Tourn.	2 JHBB @ Whitebead Tourn.	3 Rdg. Test Registration JHBB @ Whitebead Tourn. FB @ Empire 7:00pm	4 OKMEA 1 st Rd All-State Band Auditions ECOBDA All-Reg. Honor Band Auditions
5 Daylight Savings Time Ends	6 JHBB (H) Springer 4:30pm	7 Election Day JHBB (H) Bray 4:30pm	8 Fire Drill 1:05pm	9	10 Rdg Test Administration Veteran's Day Program Elementary 9am HS 10am FB 1 st Rd Playoffs	11 VETERANS DAY Academic Team Regionals
12 American Education Week	13 JHBB @ Conf. Tourn. OMEA All-State 2 nd Rd Music Clinic @ W'ford Board Meeting 6pm	14 FFA Central Dist. AFR Speech Contest JHBB @ Wayne 4:30pm	15 JHBB @ Conf. Tourn.s SCOBDA Honor Band Auditions @ Waurika	16 Cafeteria Thanksgiving Dinner JHBB @ Conf. Tourn.	17 FCCLA National Cluster Mtg @ OKC 7 th /8 th gr. Native American Arts Awareness (am) FB 2 nd Rd Playoffs	18 JHBB @ Conf. Tourn. All-Senior Honor Band @ W'ford
19	20 NO SCHOOL ALL WEEK	21	22	23 THANKSGIVING	24	25
26	27 JHBB @ Whitebead TBA	28 HSBB @ Maud 6:30pm	29	30 JHBB (H) Alex 4:30pm		

Graduation Requirements

Beginning with students entering the 9th grade in the 2006-2007 school year, in order to graduate from a public high school accredited by the State Board of Education with a standard diploma, students shall complete the following college preparatory/work ready curriculum units or sets of competencies at the secondary level, in addition to Personal Financial Literacy and CPR awareness. In lieu of the requirements of the college preparatory/work ready curriculum for high school graduation, a student may enroll in the core curriculum for high school graduation, upon written approval of the parent or legal guardian of the student. *Student must also pass four of seven End of Instruction exams. Algebra I and English II are required; then two others from Geometry, Algebra II, English III, Biology I, or US History.* Per board policy, Maysville graduates must complete five (5) hours of community serve to receive a diploma. *Board Policy: FHA & EIED*

College Preparatory/Work Ready Curriculum (Title 70 O.S. § 11-103.6)

- 4 Units English (to include Grammar, Composition, Literature, or any English course approved for college admission requirements)
- 3 Units Mathematics (limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, Advanced Placement Statistics, or any mathematics course with content and /or rigor above Algebra I and approved for college admissions requirements)
- 3 Units Laboratory Science (limited to Biology, Chemistry, Physics, or any laboratory science course with content and /or rigor equal to or above Biology and approved for college admission requirements)
- 3 Units History and Citizenship Skills (including one unit of American History, one-half unit of Oklahoma History, one-half unit of United States Government and one unit from the subjects of History, Government, Geography, Economic, Civics, or Non-Western Culture and approved for college admission requirements)
- 2 Units of the same Foreign or non-English language, or 2 Units Computer Technology (approved for college admission requirements, whether taught at a high school or a technology center school, including computer programming, hardware, and business computer applications, such as word processing, databases, spreadsheets, and graphics, excluding keyboarding or typing courses)
- 1 Additional Unit (selected from the courses listed above or career and technology education courses approved for college admission requirements)
- 1 Unit or Set of Competencies Fine Arts (such as music, art, or drama) or 1 Unit or Set of Competencies of Speech

6 Units of Electives

23 Total Credits

Core Curriculum (Title 70 O.S. § 11-103.6 and State Board of Education Regulations)

- 4 Units or Sets of Competencies Language Arts (1 Grammar and Compositions, and 3 which may include, but are not limited to the following courses: American Literature, English Literature, World Literature, Advanced English Courses, or other English courses with content and/or rigor equal to or above grammar and composition)
- 3 Units or Sets of Competencies Mathematics (1 Algebra I or Algebra I taught in a contextual methodology, and 2 which may include, but are not limited to, the following courses: Algebra II, Geometry or Geometry taught in a contextual methodology, Trigonometry, Math Analysis or Pre-calculus, Calculus, Statistics and/or Probability; Computer Science I; Computer Science II; Mathematics of Finance, *Intermediate Algebra; * contextual mathematics courses which enhance technology preparation whether taught at a (1) comprehensive high school, or (2) technology center school when taken in the eleventh or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the independent district board of education; mathematics courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the eleventh or twelfth grade upon approval of the State Board of Education and the independent district board of education; or other mathematics courses with content and/or rigor equal to or above Algebra I)
- 3 Units or Sets of Competencies Science (1 Biology I or Biology I taught in a contextual methodology, and 2 in the areas of life, physical, or earth science or technology which may include, but are not limited to the following courses: Chemistry I; Physics; Biology II; Chemistry II; Physical Science; Earth Science; Botany; Zoology; Physiology; Astronomy; Applied Biology/Chemistry; Applied Physics; Principles of Technology; qualified agricultural education courses (including but not limited to Horticulture, Plant and Soil Science, Natural Resources and Environmental Science, and Animal Science); contextual science courses which enhance technology preparation whether taught at a (1) comprehensive high school, or (2) technology center school when taken in the eleventh or twelfth grade, taught by a certified teacher, and approved by the State Board of Education and the independent district board of education; science courses taught at a technology center school by a teacher certified in the secondary subject area when taken in the eleventh or twelfth grade upon approval of the State Board of Education and the independent district board of education; or other science courses with content and/or rigor equal to or above Biology I)

December 2017

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 HSBB @ Springer 6:30pm	2 OMEA All-State Final Auditions FFA-St. Finals AFR Speech Contest
3	4 JHBB (H) Maud 4:30pm	5 HSBB (H) Fox 6:30pm	6 FCCLA Blood Drive 8-12pm	7 AR Probation FCCLA Dist. Star Events @ Duncan HSBB Maysville Shootout Tourn.	8 HSBB Maysville Shootout Tourn.	9 ACT Date FFA-MFE/ALD @ OKC HSBB Maysville Shootout Tourn.
10 FFA-MFE/ALD @ OKC	11 Board Meeting 5:30pm Elementary Winter Program 6:30pm	12 JH/HS BB @ Bray 4:30/6:30pm	13	14 AR Points Due HSBB (H) Ninnekah 6:30pm	15 HSBB @ Paoli 6:30pm	16
17	18 All Band Concert 6:30pm	19 Semester Test – Odd hours JH/HS BB (H) ECP 4:30/6:30pm	20 Last Day of 1 st Semester Semester Test – Even hours	21 NO SCHOOL – WINTER BREAK	22	23
24 CHRISTMAS EVE	25 CHRISTMAS	26	27	28	29	30
NEW YEAR'S EVE 31						

3 Units or Sets of Competencies Social Studies (1 United States History, 1/2 to 1 United States Government, 1/2 Oklahoma History, and 1/2 to 1 which may include, but are not limited to the following courses: World History, Geography, Economics, Anthropology, or other social studies courses with content and/or rigor equal to or above United States History, United States Government, and Oklahoma History)

2 Units or Sets of Competencies The Arts (which may include, but are not limited to, courses in Visual Arts and General Music)

8 Electives

23 Total Credits (Units or Sets of Competencies)

Grievance Procedure (Discrimination / Harassment)

The school counselor shall serve as Title IX coordinator regulating the prohibition of student discrimination or harassment in education. The District does not discriminate on the bases of disability, sex, age, race, color, and national origin in its programs or activities. Any student who wishes to file a grievance against another student or an employee may file a written or oral (recorded, if possible) complaint with the counselor. Upon filing a grievance, the student will be provided the board policies FBA and FBA-R. The investigation shall be completed within ten days of the filing of the grievance. It will be prohibited to retaliate against individuals who make complaints opposing discrimination or who participate in any investigation or administrative process related to a complaint of discrimination. *Board Policy: FBA, FBA-R*

Gun-Free Schools

Any student bringing a gun or dangerous weapon to school will be suspended for a period of not less than one year; however, the chief administering officer may modify the expulsion on a case-by-case basis. Exceptions will be made for students with disabilities as established in the Policies and Procedures for Special Education in Oklahoma manual. *Board Policy: FNCGA*

Highly Qualified Teachers

No Child Left Behind Act of 2001

Parents Right to Know

According to Section 1111 (6) (A) – Qualifications; the parents of any student attending Maysville Public School may request, and the district will provide the parents on request (and in a timely manner), information regarding the professional qualifications of the student’s classroom teachers, including, at a minimum, the following:

1. Whether the teacher has met State qualification and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under emergency or other provisional status through which State qualification or licensing criteria have been waived.
3. The baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher, and the field of discipline of the certification or degree.
4. Whether the child is provided services by paraprofessionals and, if so, their qualifications.

According to the Act the information listed above must only be provided to parents who request the information.

Honor Roll

In order to qualify for the Superintendent’s Honor Roll, a student must have straight A’s for the semester. The requirements for the Principal’s Honor Roll are A’s & B’s for the semester. At the close of each semester, names of students making the honor rolls will be submitted to the local newspaper for publication.

Immunization Requirements of Oklahoma

Prior to enrollment, students must be up to date with their immunizations as described by the Oklahoma State Department of Health Immunization Services: 5 DTP/DTaP/Td, 4 Polio, 2MMR, 3 Hep B, 2 Hep A, Varicella. *Board Policy: FFAB, FFAB-R, FFAB-E2*

Internet Usage

All students will have to read and sign an Internet usage agreement prior to accessing the Internet while on campus. Once students have returned their signed agreement, they will be presented with an Internet card that will be issued by the librarian. The Internet card will need to be visible while the student is accessing the Internet. The cards will allow all teachers to know if students have been granted permission to use the Internet or whether they have lost their privileges.

January 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
School Board Recognition Month	1 NEW YEAR'S DAY NO SCHOOL – WINTER BREAK	2	3	4 2 ND Semester Begins Grades Due 3pm HSBB Conf. Tourn.	5 HS BB Conf. Tourn. ECOBDA Honor Band Clinic	6 ECOBDA Honor Band Clinic
7	8 Report Cards Sent Home JHBB (H) Paoli 4:30pm	9 Winter Sport Pictures JH/HS BB (H) OSD 4:30/6:30pm	10 Fire Drill 10:35am	11	12 HSBB @ Turner 6:30pm	13 Academic Team Area Tourn. JH/HSBB (H) Wayne 2/4:30pm
14	15 MARTIN LUTHER KING DAY NO SCHOOL HSBB @ Fox 6:30pm	16 HSBB @ Wanette 6:30pm	17 OMEA All-State Clinic Intruder Drill 9:42am	18 OMEA All-State Clinic	19 OMEA All-State Clinic HSBB (H) Thackerville 6:30pm Homecoming between the games	20 OMEA All-State Clinic/Concert
21	22	23 Parent/Teacher Conferences 3-6pm	24	25 Parent/Teacher Conferences 3-6pm	26 NO SCHOOL SCOBDA Honor Band	27 SCOBDA Honor Band
28	29 JHBB @ Paoli 4:30pm	30	31			

Library Policy

Students should have a library pass from a classroom teacher stating the purpose for coming to the library (i.e. reading, computer use, research, checkout book, etc.). The classroom teacher must sign the pass. Students are not to have gum, food, or drinks in the library. The regular due date for a library book is two weeks from the date of checkout. The librarian can make special consideration for research materials. Students should understand that they are liable for a book until it is checked back into the library. If it is loaned to a friend and that friend loses or damages the book, the student who checked the book out is still responsible for the loss or damage. A fine of five cents a day will be charged for overdue materials. Any lost or damaged book or other library materials must be paid for. Previous semester fines or lost books must be taken care of before students will be allowed library privileges for the new semester. Only magazines in the current magazine rack are for daily use. They must be checked out on a special sheet at the circulation desk and are due by the end of that day. They are not to be kept overnight or taken home by the student. Magazines in the stacks are for research only. All students are eligible to participate in the Accelerated Reader (AR) program. The top readers (determined by points) in grades 7-12 will be eligible for a reward (to be determined by the librarian) at the end of the year. Each student is assigned a password for use with AR. This password will remain the same each year. The librarian or teacher must enter the monitor's password before a student may take a test. Any student caught cheating on the AR program will be subjected to disciplinary actions. Students may purchase pencils, notebooks, and note cards from the library store.

Lockers

Students are required to use the locker that is assigned to them. Locker damage must be reported to the office at the time of occurrence. Students are not allowed to write on or place stickers on lockers. All lunch items must be kept in a sack/baggie or other type of container at all times. Locker checks will be made periodically. Students not adhering to school policy may lose the privilege of having a locker. Any student who locks their locker must leave the combination or an extra key in the office. There is no expectation of privacy in the lockers, as they are school property. *Board Policy: FNFA*

Lost and Found

A lost and found department is maintained in the office. Students who find articles or who have lost articles should report this to the office.

Medication

Prescription drugs or any form of medicine brought to school must be taken to the office for safety and management. A medication permission-emergency health form must be completed and signed by the parent/guardian of each student each school year. ALL medications must be given to the secretary. No medicine should be kept in lockers or in student's bags. Exceptions would be inhalers. An adult must pick up all medications. NO medications will be sent home with students. Each dose of medication will be documented on the medication record. Documentation will include: the name of the student, name of the medication, dosage, date, time, and the initials of the person administering the medication or monitoring the student self-administering their medication. Over the counter medications should be supplied in a new, original container. The container will be labeled with the student's name and the date the medication was obtained. All medications should be picked up the last day of school before Christmas break and the last day of school. Medications not picked up at these times will be disposed. If a child is ill or running a temperature, the parent or a person on the child's emergency card will be contacted to take the child home. *Board Policy: FFAC, FFAC-E2, FFACA, FFACA-P, FFACAA, FFACAA-P, FFACC, FFACC-P*

Oklahoma's Promise – Oklahoma Higher Learning Access Program

(Title 70 O.S. § 2601)

The Oklahoma Legislature has set up a program for eighth-, ninth-, and tenth-grade students that will help pay for their college education if their family's income is \$50,000 or less. Students should see their counselor to enroll in the program. www.okpromise.org

Required Courses for OHLAP:

4 Units of English (grammar, composition, literature)

3 Units of Mathematics (Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, AP Statistics)

3 Units of Science (Biology, Chemistry, Physics, or any certified lab science)

3 Units of History and Citizenship Skills (One unit of American History and two units from History, Government, Geography, Economics, Civics, and/or non-Western Culture)

2 Units in Foreign or non-English language OR Computer Technology (two years of the same language OR courses in programming, hardware and business computer applications

– 1 foreign language and 1 computer course will NOT meet this requirement)

1 Additional Units (from any of the subjects listed above)

1 Unit of Fine Arts (Music, Art, Drama) OR Speech

17 Total Units

February 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 FCCLA Regional Star Events @ Chickasha Eligibility Due JHBB @ Ninnekah 4:30pm	2 GROUNDHOG DAY HSBB @ Millcreek 6:30pm	3
4	5 Eligibility Due JHBB (H) Turner 4:30pm	6 HSBB (H) Paoli 6:30 Senior Night	7	8 Small School All-State Clinic @ OKC	9 Rdg Test Registration Small School All-State Clinic @ OKC BB Districts	10 ACT Date BB Districts Small School All-State Clinic/Concert @ OKC
11	12	13 SCOBDA Pre-Dist. Band Contest @ PV	14 ASH WEDNESDAY VALENTINE'S DAY (Please no balloons delivered to school) FCCLA Blood Drive 8-12pm Emergency Drill 2:14pm	15 BB Regionals	16 Rdg Test Administration BB Regionals	17 Ag Barn Clean UP BB Regionals
18 National FFA Week	19 PRESIDENTS' DAY NO SCHOOL	20	21	22	23 Local Livestock Show	24 OSSAA Dit. Solo/Ensemble Contest @ Norman
25 Garvin Co. Livestock Show – all week	26	27 OSSAA Dist. Band Contest @ Konawa	28			

Open Campus

Open campus is a privilege for MHS students. Students are not to ride in a vehicle during lunch. A student may ride with his or her own parents after being checked out of school through the office, but may not ride with another student's parent during lunch. Students will respect other property during off campus time. This privilege of open campus may be revoked for a single student, group of students, or the entire student body if the rules are not followed. Students will be required to travel north and south on Williams Street anytime possible. Students are required to cross SH-19 at designated crosswalks.

No student should:

- Loiter around personal property or businesses
- Litter
- Be late returning to school
- Be disrespectful toward community members or property
- Conduct themselves in an inappropriate manner

Proficiency Based Promotion Policy & Testing Schedule

As a result of MD 1017, students shall have the opportunity to demonstrate proficiency in the core areas as identified in 70 O.S. 11-103.6:1 *Board Policy: EIA, EIAE*

- | | |
|---------------------------------|----------------|
| A. Social Studies | D. Languages |
| B. Language Arts | E. Mathematics |
| C. The Arts: Music, Band, Drama | F. Science |

Students must score 90% or comparable performance on an assessment or demonstration. The opportunity for proficiency assessment will be offered during August and May. Students should register with the counselor at least one week in advance. Summer testing requests will be received in the superintendent's office. A parent or guardian will need to sign the registration form.

Registration Deadline
Tuesday, August 1, 2017
Friday, April 27, 2018
Monday, August 6, 2018

Testing Date
Friday, August 4, 2017
Friday, May 4, 2018
Friday, August 10, 2018

Prom Policy

Only junior and senior Maysville High School students may attend the banquet. Proper formal attire is required. Dates in grades ten and above may attend the dance. No student under grade ten may come as a guest to the dance. Older guests are limited to those who graduated the previous school year. All faculty, staff, and board members will be invited. The junior class sponsors will determine the fee charged for their spouses/guest to attend. All participants in prom activities will observe modesty rules: no bare midriffs, all appropriate areas will be covered. The school's regular dress code will govern the prom dress code. Each junior or senior Maysville High School student may pay for one guest who meets the aforementioned criteria. All tickets must be purchased by the date set by the junior class sponsors. Student will promenade with their date/guest. If you do not purchase your ticket on the designated day but the junior class sponsors feel there is enough food/space for you to attend, we cannot guarantee that you will receive the souvenirs. Any person who smells of alcohol or appears to be under the influence of any illegal substance will be immediately turned over to the legal authorities. All handbags are subject to search. The prom is a school-sponsored activity; therefore, the rules and regulations of Maysville Public Schools will apply, including the rule that suspended students may not attend extra-curricular activities. Prom is such an activity. Family members are welcome to take photographs at the beginning of the banquet. Those without tickets are asked to exit after the short photograph session. If you leave the prom, you may not return without the direct permission of the junior sponsors or the administration. If you wish to reenter prom you must secure permission to do so before exiting. "After prom" events are not school-sponsored activities. The choice of an out-of-town prom will be made by the junior class and approved by the school board. All questions about prom need to be directed to the junior class sponsors. *Board Policy: FMD-R*

Public Displays of Affection

Students engaging in displays of affection which school officials consider inappropriate in an educational setting will be called to the office for a conference and disciplinary consequences may be administered. If necessary, a parent consultation will be arranged.

Racial Harassment

The policy of this school district forbids discrimination against, or harassment of any student on the basis of race. The board of education will not tolerate racial harassment of any student, teacher, or visitor. For the purpose of this policy, racial harassment includes racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward an employee, a student, or a visitor. It will be prohibited to retaliate against individuals who make complaints opposing discrimination or who participate in any investigation or administrative process related to a complaint of discrimination. *Board Policy: DAA-R*

March 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 AR Probation Garvin Co. Livestock Show – remainder of the week	2 PROFESSIONAL DAY #4 NO SCHOOL	3
4	5	6 OYE @ OKC starts – all week	7	8 AR Points Due	9 3 rd 9wks Ends	10
11 Daylight Savings Time Begins OYE @ OCK - all week	12 4 th 9wks Begins Grades Due	13	14 Tornado Drill 11:31am Report Cards sent home	15	16	17 ST. PATRICK'S DAY
18	19 SPRING BREAK NO SCHOOL ALL WEEK	20	21	22	23	24 EOSC Livestock Eval. CDE @ Willburton
25	26	27 Music State @ Ada	28	29 Spring Sport Pictures	30 GOOD FRIDAY	31 NEO Livestock Eval CDE @ Miami

Reading Test for Driver's License

Student's who did not receive Satisfactory scores on their 8th grade CRT Reading test will need to sign up for an additional reading test with the school counselor. Satisfactory score on a reading test is required by law to receive a driver's permit/license.

<u>Registration Date</u>	<u>Testing Date</u>
Tuesday, August 1, 2017	Friday, August 4, 2017
Friday, November 3, 2017	Friday, November 10, 2017
Friday, February 9, 2018	Friday, February 16, 2018
Friday, April 27, 2018	Friday, May 4, 2018
Monday, August 6, 2018	Friday, August 10, 2018

Retention Policy for Seventh and Eighth Grades

If a seventh or eighth grade student fails three solid subjects, that student may be retained. If a parent disagrees with this decision, he or she must request in writing that a meeting with the retention committee be arranged to discuss the student's placement. Such factors as age, physical development, psychological development, and ability will be taken into consideration. The committee will be made up of the principal and three teachers other than the homeroom teacher. The retention committee will make the final decision. *Board Policy: EIA, EIA-R4*

Regulations & Requirements for Graduation and Enrollment

1. Maysville High School requires students to meet the State Graduation requirements of 23 credits.
2. All students must earn 5 hours of community service approved by the school counselor, prior to Spring Break of their senior year. *Board Policy: FHA*
3. Enrollment and completion of competitive athletics earns an individual student 1 credit per school year (1/2 credit each semester).
4. The Office Procedures class or Library Science class is limited to seniors. You may apply for the course, but you cannot enroll in it. The administration and counselors determine who will be admitted and review the applications. The courses are scored S, satisfactory, and U, unsatisfactory at semester. No credit is earned.
5. Summer Driver's Education course will be offered dependent upon personnel and student request. The course will be taught for no credit. Successful completion of course results in the students being issued their green card allowing them to apply for their permit.
6. Students classified as seniors may enroll in Work Release upon completion of an application and proof of employment. The students will be required to provide the office with weekly employment verification. *Board Policy: FI, FI-R*
7. A total of 4 units must be earned before a student in the 9th grade can be promoted to the 10th grade. A total of 10 units must be earned before a student in the 10th grade can be promoted to the 11th grade. A total of 17 units must be earned before a student in the 11th grade can be promoted to the 12th grade. A student must have earned 23 units before he/she qualifies for graduation from high school.

Schedule Changes

Class changes will be made only one week prior to the beginning of the school year, and only due to enrollment/administrative error. No changes will be made after this time unless a change is warranted due to administrative error or changes in the master schedule. Changes must be made through the counselor's office and parents must sign off on the change. Any student who withdraws or is dismissed from school before the end of the semester will not receive grades for any class taken during that particular semester.

School Day

The school day is defined as any part of the day during which the students and/or faculty are expected to be at school, a school-sponsored practice or a school-sponsored activity.

School Dismissed for Bad Weather

For information concerning cancellation of school due to bad weather watch television channels 4, 5, 9, and 10 before 7:00 a.m.

Search of Students

The Maysville Board of Education believes that all students should be free from unreasonable search and seizure by school officials. However, it shall be the policy of the board that the superintendent, principal, or teacher shall have the authority to search a student and a student's property when there is reasonable suspicion for such search. The authorized personnel may detain and search any student or students on the premises of the public schools, or while attending, or while in transit to, any event or function sponsored or authorized by the school. *Board Policy: FNF & FNF-R*

April 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1 EASTER	2	3 FFA Interscholastic @ Murray St	4	5 SCOBDA MS/Jazz Festival @ Wwood FFA Interscholastic @ Connors St.	6	7
8	9	10 Sr. Cap/Gown Pics	11 Fire Drill 2:55pm	12	13 PROM NO SCHOOL FCCLA St. Convention @ OKC	14 ACT Date
15	16	17 State Solo/Ensemble Contest @ Stillwater	18	19	20 BA Districts SP Districts	21
22	23	24	25 Administrative Professional Day	26 AR Probation SP Regionals BA Regionals	27 Prof. Based Promotion/Rdg Test Registration State FFA Interscholastic @ Stillwater	28 Track Regional
29	30 Leave for State FFA Convention					

Semester Test Exemption

Students may be exempt from taking semester tests if they meet the following criteria in each class:

1. A average and 3 or less absences; B average and 2 or less absences; C average and 1 or less absences.
2. None of the absences are unexcused.
3. No suspension during the semester.

Three (3) tardies in one class will equal one (1) unexcused absence for that class and loose Semester Test Exemption Status. Exempt students do have the option to take their semester tests. The semester test will not hurt their final grade; it can only help them. If students are exempt and choose not to attend, they will be counted absent.

Notes for teachers: 1. Tests will be given in all subject areas. 2. All students who are taking the semester test must remain in the test room for the full class period. 3. Any deviation from this must be cleared by the principal. *O.S.70§10-105*

Sexual Harassment of Students

The policy of this school district forbids discrimination against, or harassment of any student on the basis of sex. The board of education will not tolerate sexual harassment of any student. For the purpose of this policy, sexual harassment includes verbal or physical sexual advance, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually oriented kidding, teasing, double meanings, and jokes.

Demearing comments about a girl's ability to excel in a class historically considered a "boys" subject (or vice versa), privately talking to a student about sexual matters, or hugging or touching a student inappropriately may constitute sexual harassment. Writing graffiti that names a student or otherwise identifies a student is potentially slanderous and constitutes peer or sexual harassment. Graffiti of any kind will not be tolerated on school property. *Board Policy: FB*

Special Services / Education

Special education and related services are provided to students who meet eligibility criteria in accordance with the Individuals with Disabilities Education Act, Part B. As mandated by federal regulation, pre-referral procedures to identify suspect disabilities are first required. Disability categories include Visual Impairment, Hearing Impairment, Deafness, Deaf/Blindness, Speech/Language Impairments, Developmental Delays, Orthopedic Impairments, Other Health Impairments, Learning Disabilities, Mental Retardation, Autism, Traumatic Brain Injury, Emotional Disturbance, and Multiple Disabilities. To determine if a child is eligible for special education and related services a comprehensive evaluation will be conducted. The comprehensive evaluation consist of gathering and analyzing a variety of data including parent concerns, teacher records, medical records, observations, cultural/family data, and special testing. If the child is determined to be eligible for services, a variety of programming options are special education teacher, special education part-time, special education full-time, and other placement options. The child's Individualized Education Program (IEP) team, based on the individual student's needs, makes programming decisions.

Child Find

Maysville Public Schools conducts an ongoing search for children with special needs residing within the district. A free, appropriate public education is provided from birth to age 21 to children identified as having disabilities in accordance with the Individuals with Disabilities Education Act, Part B. If you know of a child living within the Maysville Public Schools district who may be eligible for education assistance, special training, or related services because of a physical or mental delay/handicap, please contact the Director of Special Services.

Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act

Maysville Public Schools abides by the requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans with Disabilities Act (ADA) to ensure that no individual is discriminated against as a result of a disability. To comply with Section 504 and the ADA, students who are eligible for 504/ADA protections and services will be identified. Accommodations and modifications necessary based on individual needs will be documented and implemented to ensure that they receive a free and appropriate public education.

Staying in Assigned Classrooms / Areas

Students are to stay in their assigned classroom/area at all times. They should not leave their area to disturb other classes. All classroom time should be utilized; therefore, there should be neither reason nor time to venture into other classrooms.

Student Behavior

All teachers have been requested to be on the alert for any student behavior, which is in violation of school regulations. Students should behave in a manner that will be a credit to the school. Visitors judge a school by the neatness of the campus and parking lots. Please do your part in keeping the campus clean.

May 2018

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
TEACHER APPRECIATION WEEK		1 State FFA Conv.	2 State FFA Conv.	3 AR Points Due Sr. Luncheon 11:36am Awards Assembly 12:30pm All Band Concert 6:30pm	4 Track State KBLP Sr. Salutes 9am May Day Celebration (pm) Prof. Based Prom./Rdg Test Administration FFA Banquet 6:30pm	5 Track State
6 Teacher Appreciation Week Baccalaureate 7:30pm	7 Senior Trip Student Physicals (5 th -11 th gr) Field House Pre-K Graduation 1:30pm Aud. Band Banquet 6:30pm	8 National Teacher's Day Semester Test – Even Hours Elementary Awards Assembly 9am Athletic Banquet 6:30pm	9 2 nd Semester Ends Semester Test – Odd Hours	10 PROFESSIONAL DAY #5 NO SCHOOL Grades Due Sr. Night Assembly 7:30pm	11 Graduation 7:30pm	12
13 MOTHER'S DAY	14	15	16	17	18	19
20	21	22	23	24 Sr. Packet & Report Cards ready for pick-up	25	26
27	28 MEMORIAL DAY	29	30	31		

Students are to refrain from the following:

- Bringing soft drinks or paper cups into the building.
- Bringing pepper spray into the building.
- Locker misuse.
- Loitering in the parking lot before school or at lunch.
- Carrying cigarettes, ecigarettes, vapors or tobacco on school property.

- Chewing and or dipping snuff or tobacco.
- Public display of affection.
- Physical altercations.
- Bullying, harassing, or intimidating other students
- Carrying or using MP3 players, video games, toys, etc.

Students are not permitted to smoke, dip snuff, chew tobacco, or use ecigarettes/vapors on or in the near vicinity of the school grounds or during any school activity away from school. A violation will result in immediate disciplinary action. The possession and or use of any dangerous weapon or substance at school or at a school function will be grounds for immediate suspension from school. Students found using drugs or alcohol or under the influence of drugs or alcohol at school will be suspended from school. *Board Policy: FNCGA*

Student Discipline Procedures

Our main emphasis is doing everything possible to insure quality education for all students. Discipline is an important factor in this process. We cannot allow a student to exhibit behavior detrimental to his or her education or the other students in the classroom. Each teacher will be responsible for maintaining discipline within the classroom and enforcing classroom rules designed for the benefit of your child and all students in the class. If a teacher continuously has to deal with misbehavior from a student, it takes away from the education of others. If it becomes necessary, the teacher may send a student to the principal's office for discipline. The remedial or corrective action administered may range from conferencing with the student or detention to out-of school suspension or expulsion. *Board Policy: FO, FO-R2, FO-R3, FO-R4, FO-E1, FOB, FOC, FOD, FOD-E2, FOD-P, FOD-R, FOD-E6*

Student Drug Testing Policy

In an effort to safeguard the health and safety of our students from illegal and/or performance enhancing drug use and abuse, the Maysville Board of Education has adopted a policy for drug testing of students. Extra-curricular Activity students will be tested, as well as any other student who voluntarily requests to be tested thereby setting an example for all other students of the Maysville School District. A complete policy will be given to students at the on-set of each extra-curricular activity. *Board Policy: FNCFBX*

Student Insurance

The high school maintains a group accident insurance policy. This insurance is available to all members of the student body at a normal cost and is sold soon after school begins in the fall. It is recommended that all students taking physical education, athletics and shop classes participate in the program. *Board Policy: FFD*

Student Parking

All students are to park in the parking lot located south of the gymnasium with the exception of seniors. The seniors may park in the area located directly south of the gymnasium but north of the street. Students are not to park on the north side of the school or on the east side of the gymnasium due to loading and unloading of busses.

Technology Policy

Realizing that advances in technology provide schools with tools that can be used for effective administration, Maysville Public Schools reserves the right to utilize any technology as a tool of organizational administration. Maysville Public Schools further reserves the right to use audio or videotapes for the purpose of the review of any questionable action or statement. Maysville Public Schools further reserves the right to refuse and/or disregard any video or audio materials produced by unauthorized persons. Any teacher utilizing audio or video equipment in the classroom will gain prior approval by the building principal and/or the superintendent.

Telephones

A telephone for students' use is provided for you in the office. This telephone is not to be used for social calls. You may use it before school, during your lunch period, and after school. Students will not be called out of classes to the telephone except for emergency calls only. Students who need to use the phone during class time may do so ONLY with a note from the teacher.

Valedictorian & Salutatorian **(Requirements for Senior Class)**

The selection of the senior class valedictorian and salutatorian will be based on the following criteria.

Senior high school honor students will be selected based on their semester grades for the 9th, 10th, 11th, and first semester of the 12th grade year. A student must be in attendance at Maysville Schools for the last three (3) semesters to be considered. In other words, the student must have semester grades earned at Maysville Schools for the first and second semesters of the 11th grade and the first semester of the 12th grade. The students who meet college prep curriculum with the highest grade point average will be the valedictorian and the next highest grade point average will be the salutatorian.

Calculation of the grade point average for honor students will consider five-point classes. The five-point classes will only be used for calculation of a grade point average for honor students. All grade point averages for other purposes, such as college admission, will be calculated on a four-point basis.

The following classes will be worthy of a five-point calculation at Maysville: 1) Advanced Placement Biology, Advanced Placement Government, Physics and Trigonometry. Any college level class completed before the end of the first semester of the 12th grade will be calculated on the five-point basis. Any class completed at the Oklahoma School of Science and Mathematics, whether at the main campus or an annex, and completed before the end of the first semester of the 12th grade will be calculated on the five-point basis.

Grade point averages will be evaluated to two decimal places only. Students who have the same grade point average to two decimal places will share the honors.

Example: two students have identical 4.85 grade point averages and will both be valedictorians. The student(s) with the next highest grade point average will be the salutatorian. (*Maysville Board Policy: EIC-R2*)

Vehicle Regulations

Students who drive automobiles onto school property subject the automobiles to a search upon “reasonable suspicion.” An alert by a drug interdiction canine is an example of many circumstances that may substantiate reasonable suspicion. All students who drive a car or cycle to school must park in a school student parking lot. Students who drive cars or motorbikes to and from school must get a parking permit from the office. This requires you to fill out an information card, pay the parking fee, and hang a decal from the rearview mirror of the car that you will drive to school. Parking decals are \$5.00 per year and refundable at the end of the year with the return of the decal. Students bringing any type of motor vehicle to school will leave it parked until school is dismissed each day. Students may be granted permission to drive to the Technology Center, elementary school, field house or any other predetermined location after completing the “Student Driver Permission Form.” Upon completion, the principal will review the application, checking for a current driver’s license and insurance verification. A grade check will be conducted as well. Any abuse of this privilege will result in immediate disciplinary actions and possible suspension of driving privileges and/or suspension. Students will not be permitted to sit in cars at any time. Students who are parked improperly or refuse to purchase a parking decal or repeat violation of vehicle regulations may have his or her car towed off school property at the students’ own expense. No loitering will be allowed in any parking lot before, during, or after school. Students will not be allowed to go to their vehicles during the school day without teacher permission or reporting to athletics. Special arrangements must be made in the office before a student leaves the school during school hours. Only the parent or guardian will be allowed to pick up his or her child during lunch. The parent/guardian must come into the office to sign out the student from school. Students are not permitted to drive during lunch or ride with any person who is not their parent or guardian. *Board Policy: FFFD, FFFD-R*

Visitors

Parents are encouraged to visit the school. All visitors are required to report to the principal’s office before going to any part of the complex. Parents are asked to request conferences with teachers through the principal’s office to insure that ample time is allocated to aid the parent with their needs. Students may not bring visitors during the school day to attend class with them. If a parent or prospective student wants to observe a class, the visit must be arranged through the principal’s office.

Withdrawing From School

If withdrawal from school is planned, you should notify the office of your intention and receive a withdrawal slip to be presented to each of your teachers and the librarian. Students withdrawing should do so only before or after school. If you have any school owned books, equipment, supplies, or library books, you must return them to the teacher who distributed them. After you get each teacher’s signature on your clearance slip, present it in the office and receive any refund that is due. Any obligation to the school must be taken care of before a transcript of credits will be sent to the school requesting them. A student who drops out of school without notifying the principal or fails to turn in state textbooks will be recorded as a dropout and will not receive grade credit or a transcript. Whenever a student over 14 and less than 18 years of age withdraws from school, the attendance officer shall notify the Department of Public Safety (DPS). The DPS shall provide written notice to the student that the driver’s license of the student will be cancelled. A telephone call or other verification from the parent or guardian must accompany your request for withdrawal from school. *Board Policy: FEXX*

Work-Study

The Maysville Board of Education recognizes that those seniors who do not require a full school day schedule may wish to arrange their schedule to accommodate part-time employment. Seniors are reminded, however, that state law requires students to be in school a minimum of six hours each school day, and board policy requires students to be in school a minimum of six consecutive periods each day. Seniors interested must acquire a work-study form from the high school counselor. *Board Policy: FI & FI-R*

Notes

Maysville Warrior Fight Song

Maysville Warriors, Maysville Warriors,
Fight on through that line.
Send the ball clear down to (opposing team's town),
A touchdown sure is fine,
Rah, rah, rah.

Maysville Warriors, Maysville Warriors,
Fight on for your fame,
Fight fellows, fight, fight, fight,
We'll win this game!